

 <p><b>पी डी आई एल</b> <b>PDIL</b></p>	<p><b>Projects &amp; Development India Limited</b> (A Government of India Undertaking) PDIL Bhawan, A- 14, Sector-1 , Noida-201301, Distt. Gautam Budh Nagar (UP) <b>CIN : U74140UP1978GOI028629</b> <b>(ADVT.NO. HR/71/19/04)</b></p>
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Applications are invited for the following positions **PURELY ON CONTRACT BASIS** from eligible candidates as **State Coordinators(SC) & Technology Consultant(TC)** for implementation of DBT on Pan-India basis in the Department of Fertilizers, Ministry of Chemicals & Fertilizers, Govt. of India as per following details:

Advt. Post / Post Code-No of Posts (Tentative)	Qualification & Experience	Consolidated Remuneration per month / Deployment duration (Tentative)
<p><b>A. State Coordinators(SC)</b> (07 Nos.- 4 UR,1 SC, 1 ST &amp; 1 OBC)</p> <p><b>Location:</b> <b>Pan-India Basis</b></p>	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>• B.E/B.Tech or PG in computer science (CS/IT) or electronics and communication from a recognized university.</li> <li>• Preference will be given to candidates possessing MBA Degree.</li> </ul> <p><b>Experience:</b></p> <ul style="list-style-type: none"> <li>• Software project implementation with minimum 3(Three) years of experience in IT or E-Governance project implementation.</li> <li>• Should have demonstrated skills in project management and part of the project management teams in social/ IT Sector</li> </ul>	<p>Rs. 0.90 lakh per month and Rs.10000/ month towards travel expenses within the State and Rs.1000/- for internet connection charges.</p>
<p><b>B. Technology Consultant(TC)</b> (02 Nos.- 02 Nos.-1 UR &amp; 1 OBC)</p> <p><b>Location: Delhi / NCR Region</b></p>	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>• B.E/B.Tech or PG in computer science (CS/IT) or electronics and communication from a recognized university.</li> <li>• Preference will be given to candidates possessing MBA Degree.</li> </ul> <p><b>Experience:</b></p> <ul style="list-style-type: none"> <li>• Should have at least 4(Four) years relevant experience in technical aspects of IT implementation project.</li> <li>• Should have hands-on experience of designing solutions, preparation of specifications and architecture for IT projects.</li> <li>• Should have experience in preparation of MIS Dashboards for Government schemes and projects.</li> <li>• Should have experience in PoS based application.</li> </ul>	<p>Rs.1,00,000 per month</p>

**A. Duties and responsibilities of State Coordinators(SC)**

- Responsibilities for planning, coordinating, implementing and monitoring the activities of the DBT project.
- Develop overall project work plan in the state consultation with Dept. Of Fertilizers and the state.
- Will work close coordination with State Government Nodal Officer, District Collectors/District Nodal Officers, Lead Fertilizers Suppliers.
- Project tracking, identification of bottlenecks.
- Information, Education and Communication.
- Undertake review meetings with stakeholders and undertake field visits to track progress.
- Ensure that the deliverables meet the overall technical & functional project deliverables of the DBT project.

- **Coordination with the representatives/ nodal officer of each State & District along with Lead Fertilizers Companies of the State:**

- a. Deployment, Installation and Operation of Point of Sale (POS) Devices at the licensed Retailer outlets.
  - b. All preparatory work for implementation of DBT in the State viz. Use of PoS device for sale of fertilizers and stock updation at retailers outlet etc.
- Coordination with the State & District Authorities for capturing the land record data in NIC database so that the farmers land holding is digitally available in the data base at the time of purchase. In case, such records are not available efforts shall be made to map the manually available data to the NIC data base.
  - Monitor the progress of Aadhaar seeding of soil health card on periodic basis.
  - Coordination with the Agriculture department for issuance of soil health card to farmers so that they are well aware of their soil conditions and nutrient requirements.
  - Constitute "DBT working Group" comprising of all stakeholders at State & District Level.
  - Conduct weekly meetings of DBT Working Group and monitor progress of implementation of DBT.

**Capacity Building:** Conduct training camps, awareness campaigns, literacy drives to popularize the new DBT Pilot Project procedures for purchase of Fertilizers under the revised methodology:

Conduct Training of all retailers at district level in association with LFS and NIC. (Master trainers will be trained by NIC).

**Grievance Redressal:**

- Capturing satisfaction level of farmers, retailers and wholesalers, collecting feedback and taking corrective action.
- Ensure redressal of complaints/ Grievance raised by Farmers or retailers within the prescribed timeline.
- Ensure coordination with mobile service provider that network connectivity by adopting best practices identified.

**MIS and Reporting:**

- Generation of MIS report districts-wise weekly basis and circulate to all stake holders.
- Weekly meeting with all stake holders to ensure speedy implementation as per prescribed timeline.
- Coordination with all stakeholders for smooth running of pilot.
- Any other responsibilities assigned by AS (DBT) and Director (DBT) of the DBT Project and District Administration of the concerned district.

**Other Requirement:** The appointee is required to carry his own laptop for filed visits for other work relating to his duties and responsibilities

**B. Duties and responsibilities of Technology Consultant(TC)**

Technology Consultant as a member of PMU is accountable for managing the IT scope & quality of the project as well as ensuring that all issues, interdependencies and risks are addressed in a time bound manner.

In this role, the Technology Consultant will be responsible for the following:

- 1. Provide Technical support to PMU during the roll-out of the project.**
  - Along with NIC, ensure that all PoS applications related issues are resolved within one working day.
  - Review of deployment architecture with SI and validate with design as per the contract.
  - Validation of deployment components conformance to the solution architecture components.
  - Plan for contingency or fall back in case of any deployment issues.
- 2. Monitoring of all elements of application integration from all stakeholders.**
  - Assist the project manager in all discussions related to integration in all work streams.
  - To be the point of contact of all IT related issues related to the Project.
  - Assist PMU for communication with the DoF related to Solution Architecture.
  - Validation of the integration specifications submitted by the NIC for Quality and adherence to requirement and standards specified.
  - Escalation to DoF on unresolved issues.
- 3. Impact analysis of any technical changes to the application proposed by various stakeholders.**
  - Assessment of functional and technical impact on the overall solution architecture.
  - Recommendations to the NIC on alternative solution options and with risk assessment.

**4. Reporting & monitoring of the project with respect to the project objectives.**

- Updating the project progress on a continuous basis.
- Conduct periodic project update discussions with all stakeholders for informing of critical milestones.
- Prepare weekly and monthly project progress reports and submit to DoF.
- Share MIS reports on daily basis with stake holders.

**5. Responsible for identifying, tracking and resolution of architecture, integration and interdependency issues.**

- Single point of contact for identification and tracking of all issues related to interdependency and ensuring that all such issues are duly communicated to NIC for the resolution.
- Tracking the progress of inter-dependent requirements and updating the impact on the project plan.
- Usage of Project Management Tool to update the project information (line Status, Schedule, Budget etc.)

**Brief Project Description: Pilot Project on Direct Benefit Transfer (DBT) in Fertilizers**

The Government of India is implementing a pilot project in DBT for faster disbursement of subsidy on the basis of actual sales to beneficiary. It is proposed by DoF to conduct the pilot in 16(SIXTEEN) districts and shall include various activities like project coordination with DoF and other stakeholders at State / District / Block level for compilation of database which may capture bank accounts, KCC, mobile numbers, land records, soil health cards, Aadhar number, monitoring /capture of data through relevant applications under NIC and arranging trainings/workshops for stakeholders, etc.

**GENERAL CONDITIONS :-**

1. Candidates should be conversant with the use of Computers, MS Office and relevant specialized software, internet use and presentations.
2. **All above qualifications should be from recognized University/Institute. Minimum qualifying marks in Degree / Master Degree in qualifying exam shall be 60%.**  
  
Wherever CGPA/OGPA or letter grade in a degree is awarded, equivalent percentage of marks should be indicated in the online application form as per norms adopted by the University/Institute. The candidate needs to produce a copy of conversion norms w.r.t. his/her University/Institute at the time of Interview.
3. Submission of Applications and apparently fulfilling criteria as prescribed in the advertisement would not bestow right to be called for interview/ considered for selection process.
4. The candidate should be able to tour extensively, as per the requirement of the project.
5. The selected candidate cannot hold any other job/assignments during the tenure of this project.
6. The Cutoff date for calculation of Experience is 31.12.2019.
7. **Email ID** -Candidate should ensure to have Email ID (which must be valid for at least one year from the date of application).
8. PDIL/DOF shall not be responsible for any loss of communication letters sent, due to invalid / wrong e-mail-id / wrong postal address/postal delays/loss in transit etc.
9. Only Indian Nationals are eligible to apply.
10. Candidates against whom a criminal case is pending in a court of law need not apply.
11. PDIL/DOF reserves the right to cancel/restrict/enlarge/modify/alter the requirements/recruitment process advertised, if need so arise, without issuing any further notice or assigning any reason thereto.
12. Any legal proceedings in respect of any matter claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Gautam Budh Nagar and courts/forums at Gautam Budh Nagar only shall have sole and exclusive jurisdiction to try any such claim / dispute.

13. **Applicants are advised to visit PDIL website time to time for subsequent Modifications / Changes (IF ANY) w.r.t. this advertisement.**

**PROCEDURE FOR SUBMISSION OF ONLINE APPLICATIONS:-**

1. **Candidate has to apply only through** online registration system of PDIL website i.e. [www.pdilin.com](http://www.pdilin.com). No other means / mode of applications i.e. manual/ paper application/ application sent thru' e-mail shall be accepted. Last date for submission of online application is **11.03.2020** up to 12 PM midnight
2. **While applying, the applicant must ensure that he/she fulfills the eligibility and other norms as mentioned in the advertisement, as on the specified dates. In case it is detected at any stage of recruitment/selection that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect information or has suppressed any material fact(s), his/her candidature will automatically stand cancelled. If any of the above discrepancy(s) is/are detected even after appointment, his/her services are liable to be terminated without any notice.**
3. **Application Fees** - Candidates are required to make online payment of Rs.400/- for General & OBC and Rs.200/- for SC/ST excluding taxes & service charge through Net Banking/Debit Card/Credit Card/Bank Transfer.

**IMPORTANT GUIDELINES:**

1. Please also ensure that you fulfill the eligibility criteria w.r.t. job knowledge requirement in respective discipline (as specified in web detail advertisement), failing which your candidature may be cancelled.
2. **The applicant must ensure that he/she fulfills the eligibility and other norms as mentioned in the advertisement, as on the specified dates. In case it is detected at any stage of recruitment/selection that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect information or has suppressed any material fact(s), his/her candidature will automatically stand cancelled. If any of the above discrepancy(s) is/are detected even after appointment, his/her services are liable to be terminated without any notice.**
3. **Short listing of candidates:** The candidates shall be shortlisted & called for personal discussion/interview at Short Notice.
4. **TA – No TA/DA shall be admissible to candidates shortlisted and called for Interview.**
5. Candidates are allowed to answer the questions also in HINDI in the Interview Board.
6. **Selected candidates shall be posted** on Pan-India basis and hence not restricted to any State
7. **Transfer-** The selected candidates can be transferred to anywhere in INDIA as per job exigencies.
8. **Duration of Contract – The hiring of State Coordinators is on purely temporary basis. The duration of contract shall be INITIALLY FOR period of one year from the date of joining which may be extended depending on the requirement against the sate/UTs.. No claims for permanent status shall be entertained by PDIL/DOF after completion of tenure/project.**
9. **Termination/Extension of the Contract:** PDIL/DOF reserves the right to terminate the contract without any notice or reason therefore being assigned and also extend the contract at the sole discretion of management.

**IMPORTANT DATES**

- **Commencement of online registration of applications by candidates** - 11.02.2020
- **Last Date for receipt of online application** - 11.03.2020